



For more information, please visit  
[www.airport.lk](http://www.airport.lk)



*We Develop Business by Developing People.*

**AASL is hiring the best talent to the best and  
we are an equal opportunity employer**

**We are looking for highly motivated individuals with right attitudes to fill  
the following vacancy at Airport & Aviation Services  
(Sri Lanka)(Private) Limited**

**POST OF ASSISTANT MANAGER-HUMAN RESOURCES**

- 1 Job Scope** : Under the supervision of the Head of Human Resources, Assistant Manager- Human Resources is responsible to play a key role in driving HR operations and supporting strategic initiatives while ensuring a high-performing and employee-focused work environment in safety-critical 24/7 airport function, labour law & aviation standards compliance.
- 2 Key Responsibilities** :
- Manage recruitment, selection, and onboarding processes
  - Manage employee relations, grievances, and disciplinary matters
  - Drive performance management systems and KPI implementation
  - Manage training, learning, and talent development initiatives
  - Administer company cadre, compensation, benefits, and other HR operations
  - Ensure compliance with labor laws, applicable government regulations, Civil Aviation regulatory standards and internal policies
  - Review and recommend for Development/continuous improvement of HR policies and procedures

- Manage employee exit processes
- Maintain HRIS data accuracy and Generate HR dashboards
- Provide HR insights and reports to support decision-making
- Promote employee engagement and workplace wellbeing, Build team capability.
- Any other responsibilities assigned by the Head of Human Resources or an Authorized officer as and when required

- 3 Qualifications** :
- i. Should possess a Bachelor's Degree in the relevant field from a university recognized by the UGC.
- AND**
- ii. Should have a minimum of four (04) years' Post qualifying Executive Experience in Human Resources Management Field in reputed organizations.
- 4 Age** : Should be below 35 years on the closing date of applications
- 5 Salary and Benefits** : The remuneration package offered for the above post will be attractive. In addition, the selectees will receive attractive fringe benefits.
- 6 Method of Selection** : By Witten Test and Interview

### General

The selected candidates will have to perform duties at any location of the company in any part of the Island as and when necessary.

If you are interested and possess the relevant qualifications and experience, please send in your resume prepared according to the specimen application given in our Website (<http://www.airport.lk>>Corporate>Careers) with copies of the relevant certificates to be reached to the address "**Chairman, Airport & Aviation Services (Sri Lanka) (Private) Limited, Bandaranaike International Airport, Katunayake**" on or before **May 18, 2026** only by Registered Post or Courier Service. Please indicate the post applied for on the Top Left-Hand Corner of the Envelope.

**The applications without copies of the relevant certificates or forwarded in other modes or not in accordance with the specimen given on our website and applications received this office after the closing date of the application will be rejected.**

**Please note that only qualified candidates will be notified at all stages of the selection process.**

**CHAIRMAN  
AIRPORT & AVIATION SERVICES (SRI LANKA) (PRIVATE) LIMITED  
BANDARANAIKE INTERNATIONAL AIRPORT  
KATUNAYAKE**

Advertised on 03/05/2026